

RAJASTHAN STATE GANGANAGAR SECUR MHLLS LIMITED 1 (2d) Office: 4th FLOGIC, NEBRANNISHEN, PROPERTY OF THE STORY ON SPACIFICATION AND RESIDENCE

No.RSGSM/IIO/A&P/2013/ | 12~41 + 53

8th August,2013

OFFICE ORDER

In pursuance of Board of Directors decision in its meeting No.459.9 dated 26.07.2013, following amendments are made in TA & DA Rules of the company with immediate effect under Chapter XVII of RSGSML Service Rules, 2000;-

- (1) The existing charts at Rule No.17.3 & 17.4 are hereby deleted.
- (2) Existing Appendix-I of Chapter XVIII "Rate of Admissibility of Mileage Allowance" as printed under Rule No.17.17 is hereby replaced by chart marked as A and titled as "Categorization of employees and rate of admissibility of mileage allowance," keeping others "condition" same.
- (3) The existing two charts titled as "Rates of halting allowance (Composite Rate i.e. without Split Rate)" and "Split Rate" (Printed just above Rule No.17.18) are hereby replaced by two charts enclosed with this order, marked as B and C with the title of "Rates of Daily Allowance" and " Daily Allowance for Boarding and lodging" respectively.
- (4) Existing Chart for TA admissible to employees on transfer printed under Rule No.17.18(4) as Appendix-III to Chapter-XVII (TA admissible to employees on transfer) is hereby replaced by a chart, enclosed with this order as marked as D.

General Manager

Raj. State Ganganagar Sugar Mills Ltd.

Copy to:

- 1. Financial Advisor, RSGSM Ltd., HO, Jaipur
- General Manager, RSGSM Ltd., Sriganganagar
- 3. All Dy.General Managers,, RSGSM, HO, Jaipur
- 4. All Sr.Managers, RSGSM Ltd., HO, Jaipur
- All Managers, RSGSM Ltd., HO, Jaipur
- Unit Managers, RSGSM Ltd., Jhotwara, Jaipur/Bharatpur/Udaipur/Kota/Ajmer/ Country Liquor Section, Sriganganagar.
- 7. MF/CF



GRAM: GANGASUGAR PHONES: 2740475- DIC, 2470068- GM, 2740541- FA, 274:... 2740841- DGM(Pur.),2741531- CDC, 2741956- Co. Secy., 2741085- DGM (P&S), 2740749 E-mail: rsgsmlimited@yaboo.com FAX: 0141-2740676 PBX: 2740246,2740040

...ar Cell

RAJASTHAN STATE GANGANAGAR SUGAR MILLS LTDJAJPUR Categorization of Employees and rate of admissibility of Mileage Allowance

		THE STATE OF CAMPACINE	
Þ	DIC/Directors and Company		
12072	Employees drawing basic pay of (ii)	(ii) Journey by a Scooter/motor cycle/moped	- Rs.4.50 per K.M.
	is, own per month of above.	Etc. by an employee (iii) Journey by any other means of conveyance	- Rs.1.50 per K.M.
B	Company Employees drawing basis	ike Rickshaw, Tonga, Motor	Rs.3.00 per K.M.
	ve but	(ii) Journey in a motor car owned by an employee (ii) Journey by a Scooter/motor cycle/moped etc. by	- Rs.4.50 per K.M.
	ocean (assay, oco) - per month	an employee (iii) Journey by any other means of conveyance	- Rs.1.50 per K.M.
0	Company Employees drawing basic	like Rickshaw, Tonga, Motor Rickshaw etc.	Rs.3.00 per K.M.
60	pay of Rs.15,000/- or above but below Rs.19,000/- per month	owned by an employee (ii) Journey by a Tonga/Rickshaw,	- Rs.1.50 per K.M.
- -		Motor Rickshaw etc. (iii) Journey on cycle or on foot	Rs.3.00 per K.M.
	company Employees drawing basic pay of Rs.10,000/- or above but below Rs.15,000/- per month	 Journey by a Scooter/motor cycle/moped etc. owned by an employee Journey by a Tonga/Rickshaw, Motor Rickshaw etc. Journey on cycle or on foot 	Rs.1.50 per K.M. Rs.3.00 per K.M. Rs.1.00 per K.M.
F	Company Employees drawing basic pay below Rs.10,000/- per month	(i) Journey by a Scooter/motor cycle/moped etc. owned by an employee (ii) Journey by a Tonga/Rickshaw, Motor Rickshaw etc.	Rs.1.50 per K.M. Rs.3.00 per K.M.

- <u>@</u> Company employee entitled to travel by Air/ 1st Class/ AC 1st Class/AC find Class/Sleeping/sitting shall be required to produce evidence of having actually performed the journey in the above classes/ He/She shall either produce a receipt from the Railway/Airlines or Ticket numbers.
- for Super Deluxe Bus/ AC Bus Tickets will have to be enclosed with the TA Bills.
- (2) Road mileage by own vehicle will be permissible on prior approval of DIC only in cases where the place of journey is not connected

RAJASTHAN STATE GANGANAGAR SUGAR MILLŞ LTD.JAJPUR

Rates of Daily Allowance

When a *Company Employee on tour stays in Government/Public Sector Circuit House/Guest House or makes his own arrangements for stay

	within the State and outside the State sowns included in Column (5) & (6)	including Jalpur and cities, viz. Nagpur, Kanpur, Allahabad, Pun e, Ahmedabad and hill stations outside the State hur	Chennal/New Delhi
	Amount(Rs.)	outside the State but excluding capital towns included in Column (6)	
	(A)	Amount (Rs.)	
and	(4)	(5)	(6)
Rs.37,000/- per month or above.	Rs. 205/-	Rs.255/-	Rs.390/-
Company Employees drawing basic pay of Rs.19,000/- or above but below Rs.37,000/- per month	Rs.180/-	Rs.225/-	Rs,345/-
Company Employees drawing basic pay of Rs.15,000/- or above but below Rs.19,000/- per month	Rs.160/-	Rs.195/-	Rs.300/-
Company Employees drawing basic pay of Rs.10,000/- or above but below Rs.15,000/- per month	Rs.135/-	Rs.165/-	Rs.255/-
Company Employees drawing basic pay below Rs.10,000/- per month	Rs.85/-	Br 10E	
	(3) DIC/Directors and Company Employees drawing basic pay of Rs.37,000/- per month or above. Rs.37,000/- per month or above but below Rs.15,000/- per month Company Employees drawing basic pay of Rs.15,000/- per month Company Employees drawing basic pay of Rs.19,000/- per month Company Employees drawing basic pay of Rs.10,000/- per month Company Employees drawing basic pay of Rs.15,000/- per month Company Employees drawing basic pay below Rs.10,000/- per month	within the State and outside the State except towns included in Column (5) & (6) Amount(Rs.) Amount(Rs.) Amount(Rs.) Amount(Rs.) Amount(Rs.) Amount(Rs.) (5) & (6) (5) & (6) (7) & (6) (8) Amount(Rs.) (5) & (6) (7) & (8) Amount(Rs.) (8) Amount(Rs.) (9) Amount(Rs.) (9) Amount(Rs.) (9) Amount(Rs.) (9) Amount(Rs.) (8) Amount(Rs.) (9) Amount(Rs.) (9) Amount(Rs.) (9) Amount(Rs.) (8) Rs.205/- (9) Rs.205/- (9) Rs.205/- (9) Rs.180/- (9) Rs.180/	within the State and outside the State citles, viz. Nagpur, except towns including Jalpur and citles, viz. Nagpur, Allahabad, included in Column Pun e, Ahmedabad and hill stations outside the State but excluding capital towns included in Column (6) Amount (Rs.) (4) (4) (8) (8) (9) (8) (8) (8) (8) (8

Admissibility of Daily Allowance is subject to the conditions mentioned in the Rules.

2. Saiesman/Casual Labour on Consolidated wages shall be entitled to TA & Halting Allowance as applicable to lowest category

RAJASTHAN STATE GANGANAGAR SUGAR MILLŞ LTD.JAJPUR

Daily Allowance for Boarding & Locking

When the Company Employee stays in a hotel or other establishment providing Boarding and/or Lodging on tour at fixed rate provided that such hotel/institution is registered/has obtained a license from the Competent Authority viz. Nagar Nigam, Sales Tax Authority, Service Tax Authority etc.

E	[2]		within the State and outside the State except towns Included in Column (5) & (6)	For all State Capitals including Jaipur and cities, viz. Nagpur, Kanpur, Allahabad, Pune, Ahmedabad and hill stations outside the State but excluding capital towns included in Column (6)	
1(2)	(2)	(3)	(4)	(5)	
		Employees drawing basic pay of Rs.37,000/- per month or above.	500000000000000000000000000000000000000	Rs.640/-	
	- · ·····	pay of Rs.19,000/- or above but below Rs.37,000/- per month	Rs.340/-	Rs.495/-	
ļ	- 0	Company Employees drawing basic pay of Rs.15,000/- or above but below Rs.19,000/- per month	Rs.300/-	Rs.375/-	
4,		Pay of Rs.10,000/- or above but below Rs.15 000/- pay month	Rs.195/-	Rs.240/-	
	m	Company Employees drawing basic pay below Rs.10,000/- per month	Rs.100/-	Re 130/	

Note: (1) Admissibility of Daily Allowance is subject to the conditions mentioned in the Rules.

(2) Conditions for Drawing Daily Allowance:

- The rates for boarding and lodging charges shall be admissible only if an official stays in a Hotel/Circuit House/Dak Bungalow/or prescribed in column 4, 5 and 6 of this Appendix, actual charges paid shall only be admissible. accommodation charges. In case the actual charges paid on account of boarding and lodging are less than the celling any other institutions like Young-Men's Christian Association, Cricket Club of India, Youth Hostels etc. which provide for Lodging arrangement at Scheduled tariff and produces vouchers/receipts in token of payment made on account of hotel
- Where the actual hotel charges paid are inclusive of accommodation and meals and are less than the ceiling prescribed under column 4, 5 and 6 the actual charges paid shall only be admissible.
- 3 in Note 2 above. The official claiming the Daily Allowance for New Delhi shall record a certificate on the Travelling Allowance claim to the effect that he actually stayed in a Hotel due to non-availability of accommodation in any of the aforesaid State Circuit Houses. Allowance shall be admissible at rates prescribed for Delhi shown in column 6 of this appendix, subject to the conditions mentioned In case accommodation is not available in Rajasthan State Guest House, Chanakyapuri, and at RTDC Hotels New Delhi, the Daily
- (4) Actual taycharges/admissible in addition to Daily Allowance.
- (5) These rates are inclusive of all types of taxes.
- 6 officers/Employees can stay in hotel/institution, at prescribed rates after obtaining NAC from the concerned Guest House except officers of Category 'A' who can stay in hotel without obtaining NAC. in case accommodation is not available in Rajasthan House, Rajasthan State Gust House, Chanakyapuri, New Delhi & RTDC Hotels
- S Salesman/Casual Labour on Consolidated wages shall be entitled to TA & Halting Allowance as applicable to lowest category.

ANNEXURE - D

RAJASTHAN STATE GANGANAGAR SUGAR MILLS LTDJAIPUR

Traveiling Allowance admissible to Company Employees on Transfer

For Self	Company of employees	Mileage allo	Mileage allowance by rall	Mileage al Road	Mileage allowance by Road	Road Mileage allowance for journey between	e for	grant on	Cost of carriage of personal affects	Remarks
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