

Rajasthan State Ganganagar Sugar Mills Limited

4th Floor, Bhawani Singh Road, Nehru Sahkar Bhawan,

JAIPUR - 302006 –RAJASTHAN

Fax. No. 0141-2740676 Website:www.rajexcise.gov.in

Notice Inviting e-Bid

Rate Contract For Year 2018-19 For Procurement of ROPP Seals

(The procurement of ropp seals, being a scheduled item, is reserved for only the micro, small and medium enterprises situated in Rajasthan, as defined in the clause 1(a) of the notification no. F.1(8)/FD/GF&AR/2011 dated 19.11.2015. Enterprises situated outside Rajasthan shall not be eligible to bid)

Two Part Online Bid

(Single Stage)

Part I

TECHNICAL BID

(To be submitted duly filled and signed along with the Bid)

NIB. NO. RSGSM/Ropp Seals/OCB/2018-19/ Pur/05

Dated 18.05.2018

Pre-bid Meeting	:	On 28.05.2018 at 11 .30 AM
Download of Bid Form	:	Till 18.06.2018 up to 6.00 PM
Last Date/ Time of upload of the Bid	:	Till 18.06.2018 up to 6.00 PM
Date and time of opening of the Bid	:	On 19.06.2018 at 11.30 AM
Date and time of opening of the Financial Bid	:	To be intimated through eproc automated messaging system
Price of Bid Documents for Micro, Small Enterprises	:	Rs. 590/- Including GST
Price of E- Bidding process fee	:	Rs. 1000/-

Rajasthan State Ganganagar Sugar Mills Ltd.

4th Floor, Nehru Sahkar Bhawan, Bhawani Singh Road, Jaipur -302006
Tel. No. : 0141-2740841 Fax : 0141-2740676 Email ID : purchasersgsm@gmail.com

NIB NO RSGSM/Ropp Seals/OCB/2018-19/ Pur/05

Date 18.05.2018

NOTICE INVITING BIDS

1. Single stage online unconditional bids are invited upto 6.00 pm by 18.06.2018 for the procurement of ropp seals from manufacturers of the subject matter of procurement on f.o.r. Basis at various reduction centers of rajasthan state ganganagar sugar mills limited. Details is as under-

S N	Name of Article	Quantity in Lakhs	Amount of Bid Security (In Rs.)	Validity period of Bid	Place of Delivery
1.	ROPP Seals Duly Printed	25 MM - 5700 28 MM - 24	0.5% of Estimated Value of maximum Offered quantity	90 days	Annexure-E

2. ***Provisions of notification no. F.1(8)/FD/GF&AR/2011 Dated 19.11.2015 shall be applicable as Ropp Seals is a scheduled item which is to be procured only from micro, small and medium enterprises situated in Rajasthan only.***
- 3.

- i) Ropp Seals is a reserved item for procurement only from micro, small and medium enterprises situated in Rajasthan, as defined in the clause 1(a) of ***notification no. F.1(8)/FD/GF&AR/2011 Dated 19.11.2015.***

Clause 1(a) is as follows-

"The micro, small and medium enterprises means the micro, small and medium enterprises classified under sub-section (1) of section 7 of the Micro, Small and Medium Enterprises Development Act, 2006 and situated in Rajasthan and recognized by the Industries Department as such."

- ii) Every micro, small and medium enterprises shall be required to submit an affidavit on Rs. 100/- non-judicial stamp, in the form B (annexure- I) along with the duly filled bid document, to the procuring entity. In the absence of above form B, bid shall not be considered.
- iii) Bidder shall invariably have to enclose Capacity Assessment Certificate issued by concerned MSME/District Industries Centre of Rajasthan or satisfactory completion certificate of supply exceeded to that of capacity made against supply schedule/ purchase order in any Government/Autonomous/ Reputed Private Organization/ Department along with bid. In absence of the same, bid shall be rejected prima-facie.
- iv) 4 % of such procurement shall be earmarked for procurement from local micro and small enterprises owned by member of scheduled caste and scheduled tribe in Rajasthan.
- v) ***Bids received from sources other than those specified in clause 1(a) shall not be taken into consideration.***
- vi) The contract for supply of goods to the enterprises included in the category mentioned at clause 1 (a) (Micro, Small and Medium Enterprises what so ever the case may be) may be given to the extent of their capacity by dividing the order in part for procurement of goods.

4. Bidding Document can be seen at website <http://www.rajexcise.gov.in>, <http://sppp.rajasthan.gov.in>. Bid form may be seen and downloaded from website <http://eproc.rajasthan.gov.in>. The price of Bidding Document may be paid along with user charges/processing fee before at the time of submission of the Bid.

5. ई-बिड प्रस्तुतीकरण के लिये बिडर्स हेतु निर्देश:-

- अ. बिड में भाग लेने वाले बिडर को इन्टरनेट वेब साइट eproc.rajasthan.gov.in पर रजिस्टर करवाना होगा। ऑन लाइन बिड में भाग लेने के लिए डिजिटल सिग्नेचर सर्टिफिकेट (DSC, Type-II), इन्फोरमेशन टेक्नोलॉजी एक्ट- 2000 के तहत प्राप्त करना होगा जो इलेक्ट्रॉनिक बिड में साइन करने हेतु काम आयेगा। बिडर उपरोक्त डिजिटल सिग्नेचर सर्टिफिकेट, सी. सी. ए. (CCA) द्वारा स्वीकृत एजेन्सी से प्राप्त कर सकते हैं। जिन बिड दाताओं के पास E-Procurement Portal के लिए पूर्व में वैध डिजिटल सिग्नेचर सर्टिफिकेट है, उन्हें नया डिजिटल सिग्नेचर सर्टिफिकेट लेने की आवश्यकता नहीं है।
- ब. बिडर को बिड प्रपत्र इलेक्ट्रॉनिक फॉर्मेट में उपरोक्त वेबसाइट पर डिजिटल साइन के साथ प्रस्तुत करना होगा।
- स. इलेक्ट्रॉनिक बिड प्रपत्रों को जमा कराने से पूर्व बिडर यह सुनिश्चित कर लेवे कि बिड प्रपत्रों से संबंधित सभी आवश्यक दस्तावेजों की स्केन कॉपी बिड प्रपत्रों के साथ अटैच कर दी गयी है।
- द. कोई भी बिड इलेक्ट्रॉनिकी फॉर्मेट में जमा कराने में किसी कारण से विलम्ब हो जाता है तो उसकी जिम्मेदारी आरएसजीएसएम की नहीं होगी।
- य. बिड प्रपत्रों में आवश्यक सभी सूचियों को संपूर्ण रूप से भरकर ऑन लाईन दर्ज करें।
- र. ऑन लाईन बिड भरते समय संबंधित निर्देशों का पालन नहीं करने के परिणामस्वरूप बिड प्रक्रिया में उत्पन्न किसी भी प्रकार की बाधा के लिए आरएसजीएसएम की जिम्मेदारी नहीं होगी।
- ल. बिडर, यदि आवश्यक हो तो, ऑनलाईन बिड सबमिशन के प्रशिक्षण हेतु सूचना प्रौद्योगिकी एवं संचार विभाग, प्रथम तल, योजना भवन, तिलक मार्ग, जयपुर के ई-प्रोक्युरमेन्ट सेल हेल्पडेस्क न. 0141-4022688, ई-मेल: eproc@rajasthan.gov.in वेबसाइट: www.eproc.rajasthan.gov.in से सम्पर्क कर सकते हैं।
- व. बिड में सभी संशोधन बिड जारी करने के उपरान्त eproc.rajasthan.gov.in वेबसाइट पर ही जारी किये जावेंगे। बिडर द्वारा वेब (ई-मेल) पर संशोधनों/स्पष्टीकरण को प्राप्त नहीं करने के संबंध में किसी भी दावे को स्वीकार नहीं किया जावेगा।

Dy. General Manager(Purchase)



RAJASTHAN STATE GANGANAGAR SUGAR MILLS LIMITED
Regd. Office: 4th FLOOR, NEHRU SAHKAR BHAWAN, BHAWANI SINGH ROAD, JAIPUR-302006
CIN:U15421RJ1945SGC000285
Tel: 0141-2740841, Fax: 0141-2740676, Email-ID : purchasersgsm@gmail.com

NIB. NO. RSGSM/ Ropp Seals/OCB/2018-19/ Pur/05

Dated – 18.05.2018

NOTICE INVITING BID

Bids are invited from Manufacturer who are MSME registered under rajasthan industries department and situated in rajasthan for procurement of Ropp Seals upto 6.00 PM on 18.06.2018 .Details may be seen in the Bidding Document on our website <http://rajexcise.gov.in/> <http://sppp.rajasthan.gov.in>. This bid shall be processed through e-procurement portal <http://eproc.rajasthan.gov.in> of Govt. of Rajasthan. Further updates about the bidding will be available only on <http://eproc.rajasthan.gov.in> therefore interested bidders are advised to visit above website regularly for updates.

Dy. General Manager (Purchase)

<u>Instructions to bidders:</u>		
1.	NIB No.	RSGSM/Ropp Seals/OCB/2018-19/ Pur/05
2.	Procuring Entity	Rajasthan State Ganganagar Sugar Mills Ltd.
3.	Subject matter of procurement & period of rate contract	Ropp Seals, rate contract for one year from the date of execution of agreement extendable for further three months.
4.	(i) The price of the Bidding Document	Rs. 590/- Including GST by way of Demand Draft/Banker's Cheque in the name of 'Rajasthan State Ganganagar sugar Mills Limited Payable at Jaipur.
	(ii) e - bid Processing Fees	Rs. 1000/- by way of Demand Draft/Banker's Cheque in the name of 'Managing Director RISL, Jaipur' payable at Jaipur
5.	Procuring Entity's address (For clarification purposes only)	Dy. General Manager (Purchase) 4th Floor, Nehru Sahkar Bhawan, Bhawani Singh Road, Jaipur - 302006 Tel. 0141-2740841 Fax :0141-2740676 Email ID : purchasersgsm@gmail.com
6.	The Pre-Bid Meeting	On 28.05.2018 at 11.30 AM
7.	The language of the Bid is	English and/or Hindi
8.	Documents required to be submitted along with technical bid	As Detailed in Technical Bid Check list
9.	Bid validity period	90 days from the dead line for submission of Bids
10.	Bid Security	(a) Either Bid Security Declaration shall be required. (b) Or the amount of Bid Security shall be 0.5 % of Estimated value of maximum offered quantity through Demand Draft/ Banker's Cheque in the name of 'Rajasthan State Ganganagar sugar Mills Limited' payable at Jaipur, should reach at Head office, Jaipur upto 6.00 PM on 18.06.2018 .
11.	Valid authorization for authorized signatory of bid documents	Power of Attorney/ Board Resolution/Letter of Authorization under signature of competent authority on the Letter Head of the Company/Firm
12.	Downloading of Bids	From Rajasthan Government's portal www.eproc.rajasthan.gov.in up to 6.00 PM on 18.06.2018
13.	Submission of Bids	On Rajasthan Government's portal www.eproc.rajasthan.gov.in Up to 6.00 PM on 18.06.2018 . Electronic submission of Bid is mandatory.

		Bids received after the specified time and date shall not be accepted.
14.	Opening of Bids (a) Technical Bid	Board room of RSGSM, 4th Floor, Nehru Sahkar Bhawan, Bhawani Singh Road, Jaipur-302006 at 11.30 AM on 19.06.2018 (on Rajasthan Government's portal www.eproc.rajasthan.gov.in)
	(Financial Bid)	To be intimated through eproc.rajasthan.gov.in automated messaging system
15.	Execution of Agreement	Within 15 days from the date of issue of letter of acceptance (LOA).
16.	Work Performance Security	Within 15 days from the date of issue of letter of acceptance (LOA) at the time of execution of agreement.
17.	<i>Appellate Authority</i>	First: Board of Directors, RSGSM Ltd., Jaipur Second: Add. Chief Secretary, Finance Department, Sectt., Jaipur

I/ We _____ (*Name of the bidder*) in the capacity of _____ (*Designation*) as bidder have read the instructions, NIB and all the terms and conditions of Bid annexed hereto carefully and agree to abide by all the terms and conditions and have digitally signed and serially numbered all the pages in token of acceptance thereof. Details of the bidding firm/company are as below:

Name of Firm/Company/Individual : _____

Office Address (with pin code) : _____

: _____

: _____

Factory Address (with pin code) : _____

: _____

: _____

Telephone Nos. : _____

Office : _____

Residence : _____

Factory : _____

Fax (with STD code) : _____

E- Mail ID : _____

Mobile : _____

Statuary Details

GSTIN : _____

PAN : _____

Bid Processing Fee DD/BC No. & Amount : _____

Bid Fee DD/BC No. & Amount : _____

Bid Security DD/BC No. & Amount : _____

Details of Bank Account of the Bidder

Bank Name and branch address : _____

Bank Account No : _____

Bank IFSC/MICR Code : _____

Signature

Name of Signatory (IN BLOCK LETTERS)

Designation

Date: _____

Place: _____

(Attach sheets where-ever necessary and strike out whichever is not applicable)

Rajasthan Stage Ganganagar Sugar Mills Limited

4th Floor, Bhawani Singh Road, Nehru Sahkar Bhawan, Jaipur – 302006

Special Terms and Conditions

Important Instructions:- The Law relating to procurement "The Rajasthan Transparency in Public procurement Act, 2012" [hereinafter called the Act] and the "Rajasthan Public Procurement Rules, 2013" [hereinafter called the Rules] under the said Act have come into force which are available on the website of State Public Procurement Portal <http://sppp.rajasthan.gov.in>. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the Bidding process. If there is any discrepancy between the provision of the Act/Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.

01. Eligibility Criteria for participation in bid :

- i. Ropp Seals is a reserved item for procurement only from micro, small and medium enterprises situated in Rajasthan, as defined in the clause 1(a) of *notification no. F.1(8)/FD/GF&AR/2011 Dated 19.11.2015*.
Clause 1(a) is as follows-
"The micro, small and medium enterprises means the micro, small and medium enterprises classified under sub-section (1) of section 7 of the Micro, Small and Medium Enterprises Development Act, 2006 and situated in Rajasthan and recognized by the Industries Department as such."
- ii. Every micro, small and medium enterprises shall be required to submit an affidavit on Rs. 100/- non-judicial stamp, in the Annexure- I (form B) along with the duly filled bid document, to the procuring entity. In the absence of above Annexure- I (form B), bid shall not be considered.
- iii. Bidder shall invariably have to enclose Capacity Assessment Certificate issued by concerned MSME/District Industries Centre of Rajasthan or satisfactory completion certificate of supply exceeded to that of capacity made against supply schedule/ purchase order in any Government/Autonomous/ Reputed Private Organization/ Department along with bid. In absence of the same, bid shall be rejected prima-facie.
- iv. 4 % of such procurement shall be earmarked for procurement from local micro and small enterprises owned by member of scheduled caste and scheduled tribe in Rajasthan.
- v. **Bids received from sources other than those specified in clause 1(a) shall not be taken into consideration.**
- vi. The contract for supply of goods to the enterprises included in the category mentioned at clause 1 (a) (Micro, Small and Medium Enterprises what so ever

the case may be) may be given to the extent of their capacity by breaking the order in part for procurement of goods.

02. Specifications for ROPPSEALS :-

1.
 - a) ROPP Seals should be made up of aluminium sheet in single colour (black, Navy blue/Red or any other colour) as per requirement. Aluminium Sheet should be internally lacquered. “*Rajasthan State Ganganagar Sugar Mills Ltd*” should be printed on the top of the seal. Name of the manufacturing firm should be printed on the external side of the seal.
 - b) **Material, Size and Weight:**The ROPP Seal should be uniformly made from aluminium sheet in such a manner that the circular shape of the seal remains intact till used & should be able to sustain transit and storage handling.
 - i) The neck size of the seal should be 28 mm and 25 mm.
 - ii) The aluminium sheet thickness for 28 mm and 25 mm shall be minimum 0.15 mm (on the basis of average of 10 seals).
 - iii) The average weight of the 10 seal for 28 mm shall be 9.00 gms (without EPE liner) and that of 25 mm shall be 7.00 gms (without EPE liner)
 - c) **Lacquer & Liner:**

The seals shall be appropriately lacquered as required and the supplier shall ensure that the grade of the lacquer used is non toxic and food grade. Both internal and external finishes shall withstand any special washing and/or sterilisation process that the RSGSM may be following:-

The Expanded Polyethylene liner shall be of minimum 1.3 mm thickness for 28 mm and 25 mm neck caps and the grade used shall be non toxic and food grade. The supplier shall have to furnish a Certificate that the grade of the lacquer and the liner used is non toxic and food grade with each consignment without which the bills shall not be cleared for payment.
 - d) **Opening Torque:** Torque value for 25 mm must be maximum 125 Ncm and for 28 mm it must be maximum 140 Ncm.
2. The supplier shall have to ensure the supply of proper quality of ROPP Caps of required specifications with regard to weight, thickness of Aluminum sheet/ EPE liner etc. In case of variation in the specifications of the seals supplied, deductions from the respective bills shall be made in following manner:-
 - i) **Variation in minimum thickness of Aluminum sheet :-**
 - a) In case of variation upto 2.5% on lower side deduction @10% shall be made.
 - b) In case of Variation more than 2.5% on lower side the material shall be liable to be rejected.
 - ii) **Variation in minimum weight of seals**
 - a) In case of variation upto 2.5% on lower side, deduction @ 10% shall be made.
 - b) In case of Variation more than 2.5% on lower side the material shall be liable to be rejected.

NOTE :-

The thickness and weight of aluminum sheet are co-related, so deduction shall be made on one parameter only which is on higher side.

iii) **Variation in the number of perforations (required perforations 7 in case of 25 mm Caps and 8 in case of 28 mm Caps):-**

In case of variation in number of perforations, a deduction of 5% shall be made.

iv) **Variation in minimum thickness of EPE liner:-**

a) In case of variation lower side deduction @5% shall be made.

The sample of each consignment shall be physically checked and verified at unit level regarding prescribed specification for weight, size, number of perforation and print quality. The sample shall be got tested from the RSGSM, Jhotwara, Jaipur laboratory/Government authorised laboratory or any reputed Private laboratory for all parameters as per specification. The testing fee paid shall be born by the Company. In case of rejection however due to article found sub-standard on testing, the testing fee so paid will be recovered from the supplier.

v) **Print:-** The printing on the ROPP Seals should be absolutely clear. In case of any defect in printing due to any reason the company shall be free to levy deduction @ 5% on the supplied material.

However, in case of certain exigency, if the material of below specification (beyond permissible limits) is used with the permission of Head Office, purchase committee shall have power to decide deduction on account of supply of substandard material.

3. **MODE OF PACKING:**

i) 5000 pcs. of ROPP caps of 28 mm. in one carton and 7000 pcs. of ROPP caps of 25 mm. in one carton. The caps shall be properly counted and packed in polybags. This in turn, shall be packed in durable 6 ply carton, which can protect the caps from damages and transit hazards.

ii) Each carton shall be marked with following information:

a) Manufacturer of ROPP Seals name and location:

b) ROPP size, top print details & destination:

c) Date and shift of production:

d) Checker / Operator name Carton no.

iii) Each approved carton shall be closed with BOPP tapes on the bottom and top sides.

03. Monthly supply of ROPP Seals in different colours like Navy Blue, Black, Red and such other colours may be taken if required. Font & Design of printing may also be changed on monthly basis as per instructions given in supply schedule. RSGSM shall not pay any extra amount on above supply.

04. **Rate:-**Single Rate F.O.R. on godown/warehouse of reduction centers should be quoted in financial bid (Online). GST shall be shown separately,

if GST will not be shown separately, it will be assumed that the given rate is including GST.

05. **Technical Evaluation:** - The bids will technically be evaluated first. The Bidder will have to provide complete Profile of the Company/ organization including audited balance sheets details of Plant & Machinery, Capacity utilization, supply and other details as per requirement of checklist (Technical Bid).
06. **Resolution of the cases of variation in specification beyond permissible limits:**Ropp Seals having variation beyond permissible limits to prescribed specifications then supply shall not be accepted and shall be liable for rejection and shall be taken back by the supplier at their own expenses within 15 days of issue of letter to this effect.
07. **Inspection of factory/ works of the bidder:** The RSGSM Ltd. will be free to carry out sudden inspection of the factory/ works of the bidder before or during the supply contract without prior intimation. If the factory is found un-functional or the details of the plant and machinery if found otherwise than as mentioned in the bid, bid security/security deposit may be forfeited with 18% GST.
08. **Inspection of supplied goods by the bidder:** Company reserves the right to conduct sudden/random inspection of the supplied goods to check the quality of supplied items at RC or any place even after the final payment. If qualities of supplied goods are not found up to the mark, rejected ropp seals shall be deformed(विकृतकरना) by incharge of reduction center under its video recording, copy of which (videography) shall be sent to head quarter and then after same may be handed over to supplier.If the supplier will not take the rejected goods within 15 days then company will be free to destroy/sale the same on the cost of supplier. Cost of destroy/sale shall be decided on actual expenditure incurred reported by Incharge of reduction center.The suitable deduction shall be made from the bill. The decision of the RSGSM will be final and binding to the supplier firm. On account of rejection no any claim shall be accepted.
09. **Escalation:-** The Sale Rate of standard coil of alloy AA 8011 product H14, H16 based on National Aluminium Company Limited, Bhubaneswar, BALCO and HINDALCO, whichever is less, as on date of submission of Technical Bid, will be the BASE RATE for contract and further escalations. The Minimum Rate amongst the National Aluminium Company Limited, Bhubaneswar, BALCO and HINDALCO must be enclosed with Technical Bid. Any increase/ decrease in price of standard coil of alloy AA 8011 product H14, H16, minimum rate shall be allowed corresponding with the increase / decrease in price of standard coil of alloy AA 8011 product H14, H16 by National Aluminium Company Limited, Bhubaneswar, BALCO and HINDALCO during the validity of the contract and the price revision shall be allowed to the extent of 80% of increase/ decrease in price of said version standard coil of alloy AA 8011 product H14, H16.

The escalation clause will be applicable only when the variation in the rate of standard coil of alloy AA 8011 product H14, H16 is \pm (plus/minus) more than \pm 3% i.e. the variation up to \pm 3% will be ignored, meaning thereby that if the variation is \pm 3% then there will be no change in rate. but if variation is \pm above 3% or more then the increase/ decrease will be made affective. This benefit will be allowed from the first day of succeeding month.

Every bidder have to provide the sale rate published of standard coil of alloy AA 8011 product H14, H16 based on National Aluminium Company Limited, Bhubaneswar at the time of bidding.

10. **Verification:-** Verification of every consignment of ropp seals shall be done on random basis at RC level.

11. **Testing :-**

i. The sample of ropp seals from every consignment will be got tested from the RSGSM laboratory, Jhotwara, Jaipur /Government authorized laboratory or any reputed Private laboratory for all the parameters as specified in bid and contract. If supplier's representative is not available within three days on receipt of consignment, the Company shall have right to draw the necessary sample and get it tested. In this case the supplier shall not claim any benefit, on ground of the absence. The testing fee paid shall be borne by the Company. In case of rejection of article found sub-standard on testing, the testing fee so paid will be recovered from the supplier.

ii. The company may get tested the sample of ropp seals from any reputed laboratory accredited from NABL (National Accreditation Board for Testing and Calibration Laboratories).

iii. After testing of sample if it is found that sample does not confirm the specifications given in bid document at more than three occasions under this contract, in that case Security Deposit will be forfeited with 18% GST and contract will invariably be terminated without any hearing or giving notice.

12. **Payment:-** 100% payment of bills shall be released by H.O. Jaipur for supplies made on receipt of verified bills from the reduction center along with test report from Jhotwara/ Authorized Laboratory dispatch note and receipt note. While verifying the bills, respective RC must check the shape, size, weight, transparency etc.

13. The supplier shall have to adhere strictly to supply schedule. In case of not maintaining supply as per schedule and shortage of material then material may be procured from any source at any time on the risk and cost of the supplier.

14. **Approximate Quantity:-** The approximate and tentative quantity of subject matter of procurement is 24 lac for 28 mm ROPP Seals & 5700 lac for 25 mm ROPP Seals of subject to variation as per Rajasthan Government directives and

policies. The quantity of supply of ropp seals may be within variance of $\pm 1\%$ of supply schedule.

15. **Estimated Value of Bid:** Total estimated value of bid is approx. Rs. 16.03 crore. (The estimated value is taken for 57 Crore @ Rs. 237 per 1000 ropp seals 25 MM & 24 lakhs @ Rs. 315 per 1000 ropp seals 25 MM+ GST).
16. **Change in specification:** The management reserves the right to change the specification, size, design and quantity anytime during the contract period. If the management decides to change in specifications and weight then price of ropp seals will be reduced proportionate to decrease in weight.
17. The Bidder should offer a minimum of 1900 lakhs of bid quantity for 25 MM and 24 lakhs of bid quantity for 28 MM. Offered quantity less than 1900 lakhs Per annum (159 lakhs per month) for 25 MM & 24 lakhs FOR 28 MM of bid quantity shall not be considered and the bid shall be liable for rejection. A bidder will have to mention both the Minimum and Maximum monthly supply capacity of ropp seals. **RSGSM will be free to issue supply schedule for the quantity between minimum and maximum mentioned by the bidder in his bid.**
18. कुल बिड मात्रा अनुसार रूपये 16.03 करोड़ धनराशि का आकलन किया गया है। उक्त आधार पर ऑफर मात्रा मूल्य की 0.5 प्रतिशत बोली प्रतिभूति राशि के आधार पर सम्पूर्ण बिड मात्रा पर बोली प्रतिभूति राशि रूपये 8,01,500 बनती है। बिडर द्वारा ऑफर मात्रा के मूल्य (अनुमानित मूल्य पर गणना की जाकर) की 0.5 प्रतिशत बोली प्रतिभूति राशि (Bid Security) जमा कराई जानी है। उक्तानुसार जमा बोली प्रतिभूतिराशि के आधार पर बिड के ऑन-लाईन स्वीकार नही होने की स्थिति में बोली प्रतिभूति राशि के कॉलम में रूपये 8,01,500 वर्णित करें तथा उक्तानुसार गणना करते हुये बिड शर्तों में वर्णित अनुसार वास्तविक बोली प्रतिभूति राशि का डी.डी./बी.सी./बैंक गारन्टी की स्केन प्रति बिड प्रपत्र के साथ संलग्न करें। इसी भांति विचाराधीन बिड में कार्य सम्पादन प्रतिभूति राशि आदेशित मात्रा/मूल्य के 1 प्रतिशत की दर से जमा करानी होगी।
19. **Experience:** The bidder should have minimum two years experience in manufacturing of ropp seals.
20. **Penalty:** Penalty for unsupplied quantity shall be 10% of value of unsupplied quantity and 18% GST on that.
21. **Risk and cost:-** The supplier shall have to adhere strictly to supply schedule. In case of not maintaining supply as per schedule and shortage of material then material may be procured from any source at any time on the risk and cost of the supplier.
22. If any supplier fails to supply or makes in adequate supply to that of given as per supply schedule inconsequent three months period without any satisfactory reason, then agreement could be terminated and his security amount will be forfeited with 18% GST.
23. Bidder shall have to provide an affidavit clearly stating that ROPP Seals being supplied to RSGSM shall not be provided to any Company/person/etc. If at any stage it is found that such ROPP Seals have been given to anybody other than RSGSM the supplier shall be charged for breach of contract and shall be liable for penalty as provided by law.

24. **Variation in quantity:** variation up to $\pm 1\%$ shall be allowed in total quantity to be supplied for the purpose of completion of the supply order.
25. **Period**–The period of rate contract shall be one year and that may be extended on same price, terms and conditions for a period not exceeding 3 months.
26. Management reserves the right to reject the bid of bidders whose report have been found unsatisfactory any time during the supply contract or Bidders, its affiliates and associates, who have been debarred for any reason anytime during the supply contract for any item. Any Manufacturer found manufacturing illicit Ropp seals of RSGSM is liable for legal action by the Company.
27. Management reserves the right to give Bidders applying for the first time a trial order and only after successfully supplying the trial order as per the specification stipulated in the Bid conditions, the Bidder shall be given further order.
28. **Breakage/defects:-** Transit breakage/ cost of defective ropp seals shall be borne by supplier which shall be detect during the process of filling and no payment of such defective ropp seals shall be made to the bidder.
29. Date of receipt of material at the destination shall be considered for calculating recovery of liquidated damages.
30. The financial bid of such the bidders whose technical bid is found O.K. (Qualified) shall only be opened on later date which shall be communicated through eproc automated messaging system.
31. Bidder should enclose certified copy of all the required document as per checklist enclosed with Bid form.
32. The monthly supply schedule for quantities shall be given from time to time as per requirement.
33. Income Tax, other taxes shall be deducted at source from suppliers bills, if applicable and no reimbursement of the same shall be made by RSGSM.
34. Every bidder shall have to provide its per day and per month production capacity and shall submit evidence/proof in support of justification of offered production capacity in ropp seals such as work orders of Government/Autonomous bodies/ Private firms under which supply has been made in each year for last two years exceeded to that of offered capacity.
35. The turnover of bidder in ROPP Seals should be average 200.00 Lakhs per year in any two years out of last three years in support of which bidder shall have to submit copy of final accounts audited by CA.
36. Every Bidder shall have to submit registration certificate stating the manufacturing of subject matter of procurement (Ropp Seals) issued by Industries Department, Rajasthan so as to justify the status of MSME unit for availing the benefit of Bid Security at reduced rate @ 0.5% of the estimated value of the offered maximum quantity.

37. **Calculation of LD:** If supplies are taken at more than one place during one supply schedule then total supplies received at various places after the period of supply schedule shall be considered for calculating Liquidated Damages.
38. In case of loss of production due to non supply of P. P. Seals the actual loss accountable against such idle manpower shall be recovered from such supplier.
39. **If there is any contradiction in provision of general terms and conditions and that of in special terms & conditions, then provision of special terms & conditions shall prevail.** In case of dispute regarding interpretation of any terms and conditions in the bid document the same should be got clarified by the bidder before submitting the bid. At any stage of the bid process, the decision of the management shall be final and binding on all the bidders. Any request for changing of any conditions/quoted price or inclusion of any document etc after submitting the bid document, unless called for by procuring entity in writing, shall not be entertained.
40. Cancellation: In case RSGSM do not require part or entire ordered quantity, due to any reason, it may cancel the part or entire order during the period of contract and/or any extended period, for which no claim of the supplier shall be entertained.
41. Please read carefully and comply :-
Annexure A: Compliance with the Code of Integrity and No. Conflict of Interest
Annexure B: Declaration by Bidders
Annexure C: Grievance Redressal during Procurement Process
Annexure D: Additional Conditions of Contract
42. Technical bid shall be uploaded with documents as mentioned below :-
(a) Scanned copy of Bid Document
(b) Scanned copy of D.D. of Bid Security, Processing fees, Bid form fee
(c) Attested copy of documents mentioned in Technical Bid Check List

Rajasthan State Ganganagar Sugar Mills Limited
GENERAL TERMS & CONDITIONS OF BID AND CONTRACT

1. The bidder shall have to carefully study and understand the conditions, specifications, size, make etc. of the goods to be supplied. If he has any doubt about the meaning of any term, condition or specifications etc he should refer to officer in charge and get clarification. The decision of the Company regarding interpretation of the conditions and specifications shall be final and binding on the bidders.
2. Bidders are hereby explicitly warned that Individuals signing the bid must specify as follows :-
 - a. Whether signing as "sole proprietor of the firm?"
 - b. Whether signing as registered active partner of the firm?
 - c. Whether signing for the firm on the basis of power of attorney?
 - d. In case of companies and registered firms, whether signing as Secretary, Manager, Partner, Director, etc. will submit an authorization from the company to do so. A copy of any document under which such authority is given should be forwarded with the bid if a copy has not already been sent to the company.
3. Bidder, who is not registered under the GST Act, prevalent in the Rajasthan state where its business is located, may not be eligible for Bid. The GST Registration number should invariably be quoted.
4. If a bidder imposes conditions which are in addition to or in conflict with the conditions mentioned herein, his bid may be rejected.
5. Rates quoted must be inclusive of all charges and taxes except GST which shall be added at the prevailing rates. The rates quoted must be F.O.R. Distillery/ Warehouses of reduction centers.
6. The Bidder shall not assign or sublet his contract or any part thereof to any other agency.
7. The Bidder should Sign and upload Bid Form at the end of each page as token of his acceptance of all the terms and conditions of the Bid along with an undertaking on Rs. 100/- non judicial stamp paper duly notarized for acceptance of all the terms and conditions of the bid document as per annexure B. In absence of this bid shall not be considered.
8. **Bid security.-**
 - i. In case of open competitive bidding, two-stage bidding, rate contract, electronic reverse auction, bid security shall be 2% or as specified by the State Government of the estimated value of subject matter of procurement put to bid. In case of Small Scale Industries of Rajasthan it shall be 0.5% of the quantity offered for supply and in case of sick industries, other than

Small Scale Industries, whose cases are pending with Board of Industrial and Financial Reconstruction; it shall be 1% of the value of bid. Concessional bid security may be taken from registered bidders as specified by the State Government. Every bidder, if not exempted, participating in the procurement process shall be required to furnish the bid security as specified in the notice inviting bids.

- ii. In lieu of bid security, a bid securing declaration shall be taken from Departments' of the State Government and Undertakings, Corporations, Autonomous bodies, Registered Societies, Cooperative Societies which are owned or controlled or managed by the State Government and Government Undertakings of the Central Government.
- iii. Bid security instrument or cash receipt of bid security or a bid securing declaration shall necessarily accompany the sealed bid.
- iv. Bid security of a bidder lying with the procuring entity in respect of other bids awaiting decision shall not be adjusted towards bid security for the fresh bids. The bid security originally deposited may, however, be taken into consideration in case bids are re-invited.
- v. The bid security may be given in the form of cash by RTGS, banker's cheque or demand draft or bank guarantee, in specified format, of a scheduled bank. The bid security must remain valid thirty days beyond the original or extended validity period of the bid.
- vi. Prior to presenting a submission, a bidder may request the procuring entity to confirm the acceptability of proposed issuer of a bid security or of a proposed confirmer, if required. The procuring entity shall respond promptly to such a request.
- vii. The bank guarantee presented as bid security shall be got confirmed from the concerned issuing bank. However, the confirmation of the acceptability of a proposed issuer or of any proposed confirmer does not preclude the procuring entity from rejecting the bid security on the ground that the issuer or the confirmer, as the case may be, has become insolvent or has otherwise ceased to be creditworthy.
- viii. The bid security of unsuccessful bidders shall be refunded soon after final acceptance of successful bid and signing of Agreement and submitting performance security.
- ix. The Bid security taken from a bidder shall be forfeited in the following cases, namely:-
 - a. when the bidder withdraws or modifies its bid after opening of bids;
 - b. when the bidder does not execute the agreement, if any, after placement of supply / work order within the specified period;

- c. when the bidder fails to commence the supply of the goods or service or execute work as per supply / work order within the time specified;
 - d. when the bidder does not deposit the performance security within specified period after the supply / work order is placed; and
 - e. if the bidder breaches any provision of code of integrity prescribed for bidders specified in the Act and Chapter VI of these rules.
- x. In case of the successful bidder, the amount of bid security may be adjusted in arriving at the amount of the Performance Security, or refunded if the successful bidder furnishes the full amount of performance security.
 - xi. The procuring entity shall promptly return the bid security after the earliest of the following events, namely:-
 - a) the expiry of validity of bid security;
 - b) the execution of agreement for procurement and performance security is furnished by the successful bidder;
 - c) the cancellation of the procurement process; or
 - d) the withdrawal of bid prior to the deadline for presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.

9. Performance security-

- a) Performance security shall be solicited from all successful bidders except the department's of the State Government and undertakings, corporations, autonomous bodies, registered societies, co-operative societies which are owned or controlled or managed by the State Government and undertakings of the Central Government. However, a performance security declaration shall be taken from them. The State Government may relax the provision of performance security in particular procurement or any class of procurement.
- b) The amount of performance security shall be five percent, or as may be specified in the bidding documents, of the amount of supply order in case of procurement of goods and services. In case of Small Scale Industries of Rajasthan it shall be one percent of the amount of quantity ordered for supply of goods and in case of sick industries, other than Small Scale Industries, whose cases are pending before the Board of Industrial and Financial Reconstruction (BIFR), it shall be two percent of the amount of supply order.
- c) Performance security more than Rs.10.00 Lac shall be furnished in any one of the following forms-
 - i) Bank Draft or Banker's Cheque of a scheduled bank;
 - ii) Bank guarantee/s of a scheduled bank. It shall be got verified from the issuing bank. Other conditions regarding bank guarantee shall be same as mentioned in the rule 42 of RTPP Rules 2013 for bid security;

iii) Performance Security Deposit shall remain valid for a period of sixty days beyond the date of completion of contractual obligations of the bidder. This shall be returned after successful completion of the contract. In case non fulfillment of the contract, security amount so deposited can be forfeited in full or in part. Decision of the Director In charge in this regard shall be final. No Interest shall be paid on such deposit. Adjustment of balance of previous performance security against past bids, if any, will not be allowed.

10. Execution of agreement-

- a) A procurement contract shall come into force from the date on which the letter of acceptance or letter of intent is dispatched to the bidder.
- b) The successful bidder shall sign the procurement contract within a period specified in the bidding document or where the period is not specified in the bidding document then within fifteen days from the date on which the letter of acceptance or letter of intent is dispatched to the successful bidder.
- c) If the bidder, whose bid has been accepted, fails to sign a written procurement contract or fails to furnish the required performance security within specified period, the procuring entity shall take action against the successful bidder as per the provisions of the Act and these rules. The procuring entity may, in such case, cancel the procurement process or if it deems fit, offer for acceptance the rates of lowest or most advantageous bidder to the next lowest or most advantageous bidder, in accordance with the criteria and procedures set out in the bidding documents.
- d) The bidder shall be asked to execute the agreement on a non judicial stamp of specified value 0.25% of the contract amount or value set forth in such contract subject to maximum 15000/- at its cost.

11. Bid shall be valid

- a. 90 days from the dead line for submission of Bids.
- b. Subsequent to acceptance of bid, the rate shall remain valid throughout the contract Period or for the period for which bids are invited whichever is higher.

12. Right to vary quantity- If the procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding documents due to change in circumstances, the bidder shall not be entitled for any claim or compensation except otherwise provided in the bidding documents.

13. If the rate contract holder, its affiliates and associates quotes / reduces its price to render similar goods, works or services at a price lower than the rate contract

price to anyone in the State at any time during the currency of the rate contract, the rate contract price shall be automatically reduced with effect from the date of reducing or quoting lower price, for all delivery of the subject matter of procurement under that rate contract and the rate contract shall be amended accordingly. The firms holding parallel rate contracts shall also be given opportunity to reduce their price by notifying them the reduced price giving them fifteen days time to intimate their acceptance to the revised price. Similarly, if a parallel rate contract holding firm reduces its price during currency of the rate contract, its reduced price shall be conveyed to other parallel rate contract holding firms and the original rate contract holding firm for corresponding reduction in their prices. If any rate contract holding firm does not agree to the reduced price, further transaction with it, shall not be conducted.

14. The bids should be submitted along with samples, if required.

15. Liquidated Damages:

- (i) If the contractor fails to execute the order/contract within the period specified in the bid, and if such failure have arisen from, any unforeseen cause such as strike, fire, accident, any natural calamity resulting in stoppage of work in the factory, of the Manufacturer or similar reasons which the Director In charge of RSGSM Ltd. may feel valid for an extension of the time, may extend the period without charging any liquidated damages. His decision shall be final regarding the sufficiency or otherwise for extension of time.
- (ii) If the Bidder fails to execute the order/contract within the period specified in the bid, the Director In charge of RSGSM Ltd may at his discretion allow extension of time subject to recovery from the Bidder as liquidated damages with 18% GST and not by way of penalty, a sum equal to the following percentage of the value of goods which the Bidder has failed to supply for the period of delay as stated below:-
 - a) Delay up to one fourth period of the prescribed delivery period – 2.5% + 18% GST
 - b) Delay exceeding one fourth but not exceeding half of prescribed delivery period – 5% + 18% GST
 - c) Delay exceeding half but not exceeding three fourth of the prescribed delivery period – 7.5% + 18% GST
 - d) Delay exceeding three fourth but not exceeds the period equal to the prescribed delivery period – 10% + 18% GST

Notes :

- (a) Fraction of a day in reckoning the period of delay in supply shall be eliminated if it is less than half a day.

- (b) The maximum amount of liquidated damages shall be 10%.
 - (c) When the successful Bidder is unable to complete the order/contract within the specified or extended period, the Company shall be entitled to accept supply from the open market without giving any notice to the Bidder but at his risk and cost i.e. Bidder's account and risk the goods or any part thereof which the Bidder has failed to supply or if not available the best and nearest available substitute thereof or to cancel the contract and the Bidder shall be liable for any loss or damage which the company sustained by reason of such failure on the part of the Bidder. But the Bidder shall not be entitled to any gain on such purchase made against default. The recovery of such damage shall be made from any sum accruing to the Bidder under this or any other contract with the Company. If recovery is not possible from the bills and the Bidder fails to pay the loss or damage within one month, the recovery shall be made under any law for the time being in force or from any other bills outstanding with the Company.
 - (d) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
 - (e) Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the bidder.
16. In the event of breach of the contract at any time on the part of the contractor/supplier, the contract may be terminated summarily by the Director In charge of the Company with such conditions as may be deemed fit.
17. All legal proceedings, arising out of this contract shall be subject to the jurisdiction of the courts situated at Jaipur city only.
18. In case of any dispute arising out of any matter related to the bid/contract/agreement, the matter will be referred to Sole Arbitrator appointed by Director In charge, RSGSM whose decision shall be final and binding on both the parties. The place of arbitration shall be Jaipur. The fees and other expenses of the arbitrator shall be borne by both parties equally.
19. If the bidder resiles from his offer or offers new terms after opening of the bid, his Bid Security is liable to be forfeited with 18% GST.
20. **Procuring entity's right to accept or reject any or all bids-** The Procuring entity reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without

thereby incurring any liability to the bidders. Reasons for doing so shall be recorded in writing.

21. The bidder shall be responsible for the proper packing of goods so as to avoid damages under normal conditions of transport by road, sea, rail or air and delivery of the material in good conditions to the consignee at destination.
22. It is of the opinion that it is essential to evaluate the technical aspects of a bid before considering its financial aspect, call for bids in two envelopes, namely:-
 - (i) the techno-commercial bid containing the technical, quality and performance aspects, commercial terms and conditions; and
 - (ii) the financial bid containing financial aspects including the price.
23. In case the procuring entity calls for bids in terms of clause (b) of sub-section (1), the techno-commercial bid shall be opened and evaluated first and the financial bid of only those bids which have been found technically acceptable, shall be opened and evaluated.

CHECK LIST (TECHNICAL BID)

To be filled by the bidder

(Information to be provided along with the bid document & requisite bid security.
Without Bid security the Bid shall not be considered for Evaluation)

SN	Particulars	Details to be filled by bidder	Pg. No.
1)	Name of the Manufacturer of Ropp seals Firm	_____	
2)	Name of the Owner (Enclose verification from respective bank/ Partnership Deed/Memorandum of Articles and Association etc.)	_____	
3)	Address:- i. Office Address, Phone No, Fax No, Email ii. Factory Address Phone No, Fax No, Email	_____ _____ _____ _____ _____ _____	
4)	Manufacturer of Ropp seals (Enclose certified copy of certificate issued by industries department)		
5)	Registered with the Industries Department of rajasthan (kindly indicate Udhog Aadhar Memorandum and registration certificated of rajasthan industries department) (Enclose Copy)		
6)	Factory owned or taken on lease/ Rent (Copy of Ownership / Lease Deed registered with competent authority/ Rent agreement)		
7)	Power/ Electric Connection (Copy of latest Electricity Bill, also confirm whether there is Captive Power facility or not)		
8)	GSTIN (Registration with the Sales Tax Department) (Enclose Copy of Certificates of GSTIN)		
9)	Latest GST challan /Return (Enclose Payment copy of latest Challan of last quarter)		
10)	Income Tax Permanent Account No. (Enclose copy of PAN No.)		
11)	Bid security submitted as per offered quantity and also indicate offer quantity of Ropp seals. (Mention Details of DD)	Offered quantity ----- ropp seals in lacs Bid amount Rs. _____(DD No.____)	
12)	Affidavit on Rs. 100/- non-judicial stamp as per Bid Condition no. 7 of General terms and conditions (Enclose Rs 100/- non judicial stamp Paper duly Notarized)		
13)	List of Plant and Machinery Installed in the factory along with the purchase price, date of purchase and		

	<p>quantity</p> <p>LIST OF MACHINERIES</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p> <p>6.</p> <p>(Enclose copy of relevant Invoices)</p> <p>(All machineries should be in the factory premises in working condition. The Bidder shall not assign or sublet his contract or any part thereof to any other agency)</p>		
14)	<p>a) Production Capacity</p> <p>ii) Per day</p> <p>iii) Per Month</p> <p>b) Whether work orders of Government/Autonomous bodies/ Private firms under which supply has been made in each year for last two years exceeded to that of offered capacity enclosed.</p> <p>(As required in special conditions no 34)</p>		
15)	<p>a) Whether the bidder have submitted its turnover?</p> <p>b) If yes whether the turnover is of average 200.00 Lakhs per year in any two years out of last three years?</p> <p>c) Whether in support turnover, bidder have submitted copy of final accounts audited by CA?</p> <p>(As required in special conditions no 35)</p>		
16)	<p>Name of users to whom supplies have been made in the last two years (Enclose Experience Certificate issued by buyer)</p>		
17)	<p>Copy of last two year audited annual accounts</p>		
18)	<p>A certificate from the manufacturer concerned that he/she will abide to provide sale rate published for resin/chips at the time of bid</p>		
19)	<p>Offered Quantity</p> <p>(As required in special conditions no 17)</p>	<p>25MM ROPP Seals</p>	
		<p>28MM ROPP Seals</p>	

Annexure A : Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
 - a. have controlling partners/ shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

Doc1

Annexure B: Declaration by the Bidder

(To be submitted on non-judicial stamp paper of Rs. 100/-)

In relation to my/our Bid submitted to -----for procurement of ---
----- in response to their Notice Inviting Bids No. -----
----- Dated----- I/We hereby declare under Section 7 of Rajasthan
Transparency in Public procurement Act, 2012, that:

01. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the procuring Entity;
02. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
03. I/We are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
04. I/We do not have and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualification to enter into a procurement contract within a period of three year preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceeding.
05. I/We do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially effects fair competition;
6. I/we, our affiliates/associates (firm in the name of spouse of any/all partners) should never have been blacklisted by RSGSM or any department of Central/State Government.
06. I/we have carefully read the entire bid document and do accept all the terms and conditions of the bid document.

Date :

Signature of bidder

Place:

Name

Designation

Address

Annexure C: Grievance Redressal during procurement process

The designation and address of the First Appellate Authority is -----

The designation and address of the Second Appellate Authority is -----

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings: Provided further that in case a procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose of it within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain case

No appeal shall lie against any decision of the procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement.
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiation;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality

(5) Form of appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.

- (b) Every appeal shall be accompanied by an order appealed against, if any affidavit verifying the facts stated in the appeal and proof of payment of fee.
 - (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.
- (6) Fee for filing appeal**
- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand., which shall be non-refundable.
 - (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.
- (7) Procedure of disposal of appeal**
- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
 - (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall.
 - (i) hear all the parties to appeal present before him, and
 - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
 - (c) After hearing the parties, perusal of inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
 - (d) The order passed under sub-clause (c) above shall also be placed on the State public procurement portal.

Annexure D: Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

- i. If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- ii. In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 50% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

- 3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods):** Dividing quantities among more than one bidder at the time of award- As a general rule all the quantities of the subject matter of procurement shall be procured from the bidder, whose bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the bidder, whose bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the bidder, whose bid is accepted and the second lowest bidder or even more bidders in that order, in a fair, transparent and equitable manner at the rates of the bidder, whose bid is accepted if such condition is specified in the bidding documents. Counter offer to first lowest bidder (L1), in order to arrive at an acceptable price, shall amount to negotiation. However, any counter offer thereafter to second lowest bidder (L2), third lowest bidder (L3) etc., (at the rates accepted by L1) in case of splitting of quantities, as pre- disclosed in the bidding documents, shall not be deemed to be a negotiation.

List of Reduction centre of RSGSM

Annexure -E

S. No	<u>Name of Reduction centre</u>
01.	Jhotwara (Jaipur)
02.	Sikar
03.	Jhunjhunu
04.	Ajmer
05.	Bhilwara
06.	Udaipur
07.	Chittorgarh
08	Mandore (Jodhpur)
09.	Sirohi
10.	Rani
11.	Bharatpur
12.	Sawaimadhopur
13	Alwar
14.	Dholpur
15.	Kota
16.	Bundicity
17.	Baran
18.	Hanumangarh
19.	Khara, (Bikaner)

Annexure 'F'

Manufacturer's Authorization (In case of procurement valuing more than Rupees 10 lakh)

Manufacturer's Authorizations

NIB. NO. RSGSM/Ropp Seals/OCB/2018-19/ Pur/05

Dated: **18.05.2018**

To,
The DGM (Purchase)
RSGSM Ltd.
Jaipur.

WHEREAS

We, who are official Manufacturers of ropp seals having factories at _____ do hereby authorize _____ to submit a Bid in relation to the Invitation for Bids indicated above, the purpose of which is to provide subject matter of procurement, manufactured by us _____ and to subsequently negotiate and sign the Contract.

We hereby extend that the goods supplied by us shall be free from defects arising from any act or omission by us or arising in design, materials and workmanship, under normal use, with respect to the Goods offered by us in reply to this Invitation for Bids.

Name _____

In the capacity of : _____

Signed _____

Duly authorized to sign the Authorizations for and on behalf of _____

Tel: _____ Fax: _____ e-mail _____

Date _____

(Shall be submitted along with the Bid Security)

Technical Bid Submission Sheet

NIB. NO. RSGSM/Ropp Seals/OCB/2018-19/ Pur/05

To,
The DGM Purchase
RSGSM Ltd.
Jaipur

We, the undersigned, declare that:

- a. We have examined and have no reservations to the Bidding Document. We offer to supply in conformity with the Bidding Document and in accordance with the supply schedule given from time to time for supply of subject matter of procurement.
- b. Our Bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- c. If our Bid is accepted, we commit to obtain a Performance Security in the amount of 5% of the Contract Price or Performance Security Declaration for the due performance of the Contract.
- d. Our firm, for any part of the Contract, have nationalities from the eligible countries
- e. We are not participating, as Bidders, in more than one Bid in this bidding process, in the Bidding Document.
- f. Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers has not been debarred by the State Government or the Procuring Entity.
- g. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- h. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive;
- i. We agree to permit the Procuring Entity or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the Procuring Entity.
- j. We declare that we have complied with and shall continue to comply with the provisions of the Code of Integrity for Bidders as specified in the Rajasthan Transparency in Public Procurement Act, 2012, the Rajasthan Transparency in Public Procurement Rules, 2013 and this Bidding Document in this procurement process and in execution of the Contract;

Name/ address: _____

In the capacity of : _____

Signed : _____

Duly authorized to sign the Bid for and on behalf of _____

Date _____

Tel: _____ Fax: _____ e-mail: _____

(Shall be submitted along with the Bid Security)

AGREEMENT
(See Rule 68)

An agreement made thisday ofbetween (hereinafter called "**the approved supplier**", which expression shall, where the context so admits, be deemed to include his heirs successors, executors and administrators of the one part and **the Rajasthan State Ganganagar Sugar Mills Ltd.** (herein after called "**the RSGSM**" which expression shall, where the context so admits, be deemed to include his successors in office and assigns) of the other part.

2. Whereas the approved supplier has agreed with the RSGSM to supply to the_____ of the Rajasthan State Ganganagar Sugar Mills Ltd. at its Head Office as well as at branches offices throughout Rajasthan, all those articles set forth in the schedule appended hereto in the manner set forth in the conditions of the tender and contract appended herewith and at the rates set forth in column_____ of the said schedule.
3. And whereas the approved supplier has deposited a sum of Rs._____ in _____.
 - (1) Cash/Bank Draft/ Bank Guarantee /Banker Cheque No._____ dated_____.
 - (2) Post Office Savings Bank Pass Book duly hypothecated to the Departmental authority.
 - (3) National Savings Certificates/Defence Savings Certificates, Kisan Vikas Patras, or any other script/instrument under National Saving Schemes for promotion of Small Savings, if the same can be pleased under the relevant rule. (The certificates being accepted at surrender value) as security for the due performance of the aforesaid agreement which has been formally transferred to the departmental authority.
4. Now these Presents witness:
 - (1) In consideration of the payment to be made by the Government through_____ at the rates set forth in the Schedule hereto appended the approved supplier will duly supply the said articles set forth in_____ and _____ thereof in the manner set forth in the conditions of the tender and contract.
 - (2) The conditions of the tender and contract for open tender enclosed to the tender notice No._____ dated_____ and also appended to this agreement will be deemed to be taken as part of this agreement and are binding on the parties executing this agreement.
 - (3) Letters Nos._____ received from tenderer and letters nos._____ issued by the Government and appended to this agreement shall also form part of this agreement.

(4)

- (a) The RSGSM do hereby agree that if the approved supplier shall duly supply the said articles in the manner aforesaid observe and keep the said terms and conditions, the RSGSM will through_____ pay or cause to be paid to the approved supplier at the time and the manner set forth in the said conditions, the amount payable for each and every consignment.
- (b) The mode of Payment will be as specified below:-
1. _____
 2. _____
 3. _____

5. The delivery shall be effected and completed within the period noted below from the date of supply order:-

a) From to

6. (1)(i) In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of following percentages of value of stores which the bidder has failed to supply :-

S. No.	Items Quantity	Delivery period
a)	Delay upto one fourth period of the prescribed delivery period.	2½% + 18% GST
b)	Delay exceeding one fourth but not exceeding half of the prescribed delivery period.	5% + 18% GST
c)	Delay exceeding one fourth but not exceeding three fourth of the prescribed delivery period.	7½% + 18% GST
d)	Delay exceeding three fourth of the prescribed delivery period.	10% + 18% GST

Note :

- (i) Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.
- (ii) The maximum amount of agreed liquidated damages shall be 10% + 18% GST
- (iii) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to the authority which had placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.

(2) Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the bidder.

7. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided by the Government and the decision of the Government shall be final.

In witness whereof the parties hereto have set their hands on the..... day of
.....201.....

**Signature of the
approved supplier.**

**Signature for and on behalf of Rajasthan
State Ganganagar Sugar Mills Ltd.**
Dy. General Manager (Purchase)

Date:
Witness No. 1

Date:
Witness No. 1

Witness No.2

Witness No.2

Form B
Format of Affidavit
(On Rs. 100/- non-judicial stamp)
(See NIB clause 3(ii))

I.....S/o.....Aged.....Yrs.....
... residing at..... Proprietor/Partner/Director of
M/s..... do hereby solemnly affirm and
declare that:-

(a) My/Our above noted enterprises M/s.....has
been issued acknowledgement of Entrepreneurial Memorandum Part-II by the
District Industries Centre..... The acknowledgement No. is
.....dated..... and has been issued for manufacture of

following items:

Name of Item	Production Capacity (Yearly)
--------------	------------------------------

(i)

(ii)

(iii)

(iv)

(v)

(b) My/our above noted acknowledgement of Entrepreneurial Memorandum Party-II has
not been cancelled or withdrawn by the Industries Department and that the enterprise is
regularly manufacturing the above items.

(c) My/Our enterprise is having all the requisite plant and machinery and is fully
equipped to manufacture the above noted items.

Place _____

Signature of
Proprietor/Director Authorized Signatory
with Rubber Stamp and date